

Marvin "Ted" Keaton III, MA, LCMHCS, LCAS, CSI
TRIAD COUNSELING AND CLINICAL SERVICES, PLLC
1623 York Ave, Suite 104
High Point, NC 27265
Phone: (336)882-2812 Fax: (336)882-8632

Professional Disclosure Statement
(Information and Consent)

Ted Keaton is pleased that you have selected him as your counselor. The following information is designed to inform you of his background and to ensure your understanding of the nature of the professional therapeutic relationship, your rights as a client, and office policies and procedures.

Mr. Keaton earned a Master of Arts degree in Professional Counseling from Liberty University in 2008. He received a Bachelor of Science degree in Communication from Liberty University in 1993. A professional counselor since 2008, Ted holds the following professional credentials: Licensed Clinical Mental Health Counselor Supervisor (LCMHS #7790S), Licensed Clinical Addictions Specialist (LCAS #23799, CCS 21519/Intern), National Certified Counselor, and certification for Trauma Focused Cognitive Behavior Therapy (TFCBT). He also has extensive training with telehealth services.

Professional Services

Mr. Keaton provides counseling services to children, adolescents, families, adult individuals, and the elderly. The theoretical orientation and techniques employed by the therapist are eclectic, including empathic listening, insight, cognitive/behavior, and family systems approaches. Counseling will include your active involvement, with specific efforts to assess your thoughts, feelings, and behaviors. In addition to working in counseling sessions, you may be asked to participate in homework assignments such as reading, writing, monitoring and recording targeted behaviors, listening to audiotapes or watching videotapes, attending 12-sep meetings, or other projects. It is likely that you will have to work on relationships and make long-term efforts toward change. Sometimes change is easy and swift, but most often it is slow and deliberate with efforts having to be repeated.

If for any reason Mr. Keaton does not believe that he has the experience or the training necessary to work with your particular difficulty or situation, he will refer you to another mental health professional who I prepared to work more effectively with your presenting concerns.

Length of Sessions/Missed Appointments/Cancellations

Services will be rendered in a professional manner consistent with accepted ethical standards. Sessions are a minimum of 38 minutes and can extend as far as 55 minutes in

duration and will be scheduled at mutually agreed upon times. If you must cancel your appointment, please do so promptly so that the appointment time may be given to someone else. There is no charge for sessions cancelled at least twenty-four (24) hours in advance. For a cancellation made within twenty-four hours of the appointment, you may be charged. FOR A MISSED APPOINTMENT WHICH IS NOT CANCELLED, A FULL CHARGE IS MADE. Insurance companies do not reimburse for missed appointments. If no one is available to take your call, please leave a message at (336)882-2812. Messages can be received 24 hours a day.

Fees and Insurance Filing

The billable fee for an initial diagnostic interview is \$225.00. Standard fee for each subsequent session is \$175 and \$150 for sessions with the duration of 38-52 minutes. If you have any questions about billing or insurance, please contact the office. Cash, personal checks, and credit/debit cards are acceptable forms of payment. As a courtesy, Triad Counseling and Clinical Services, PLLC will file insurance claims on your behalf. If you have a deductible, it is our policy to collect the entire contracted rate for the session and any subsequent sessions until your deductible has been met. However, once the deductible is met, you are only responsible for your portion of the fee thereafter. If your insurance benefits state that you are responsible for a set copay or coinsurance, you will be required to pay that amount on the date services are rendered. Should your insurance program have special arrangements, please discuss this with our Insurance Coordinator. Please remember that the professional services are rendered to you, not the insurance company. In accepting services, you also accept the responsibility of paying for these services should your insurance company pay only a part of the fee or deny the claim altogether. A minimum of 50% co-pay is expected at the time of service if the co-payment is not known.

Social Media Policy

Mr. Keaton does not have a private or professional social media account.

Smoking/Use of Mind-Altering Drugs of Alcohol

No smoking is allowed in the building. Do not appear for a session under the influence of any mind-altering drugs, including alcohol. Should this situation occur, the therapy session will not take place and you will be charged in full for the session.

Diagnosis for Counseling Clients

Diagnosis is not meant to label people. However, since it is helpful in giving clients the best professional care, diagnosis of clinically significant behavioral or psychological patterns associated with the present distress or disability are made and are a permanent part of the client's confidential records.

Confidentiality

Information you share about yourself and your concerns is considered confidential and will not be shared with anyone without your written consent. Only in extreme circumstance such as: potential harm to yourselves or someone else, a life-threatening

emergency, subpoena or specific court orders by a judge, would information be released. Also, in North Carolina, the law requires that any information regarding abuse of a child or adult be reported to the county Social Services Department, which will investigate the situation.

Emergency Situations:

I unfortunately cannot guarantee 24/7 availability. After hours, you may leave a voice mail for me at (336)882-2812 and I will return your call as soon as possible. If you should experience an emotional or behavioral crisis, and I cannot be immediately reached by telephone, you can contact a local medical or psychiatric hospital, and/or call 911.

Procedure for Registering Complaints

It is not possible to guarantee specific outcomes for you through this service. However, your counselor does guarantee that all services will be rendered in a professional manner reflecting the ethical standards of the North Carolina Board of Licensed Clinical Mental Health Counselors. If you are dissatisfied with your counselor's professionalism and your concerns cannot be resolved, you may register a complaint with the North Carolina Board of Licensed Clinical Mental Health Counselors. The full address is North Carolina Board of Licensed Clinical Mental Health Counselors P.O. Box 77819 Greensboro, NC 27417 336.217.6007 or the North Carolina Addiction Specialist Professional Practice Board, P.O. Box 10126, Raleigh, NC 27605, (919) 832-0975.

It is an honor to serve you. If you should have any questions, or would like further information, feel free to ask.

I have read the preceding information and understand my rights as a client.

Marvin "Ted" Keaton III, MA, LCMHCS, LCAS, CSI

Date

Client Signature

Date